



WEDA Event Guidelines

COVID-19 Social Distancing Rules and Recommendations

- Social distancing continues to apply and must be followed.
- If you or your family members have any symptoms, do not come to the WEDA event.
- Upon arrival, immediately wash or disinfect your hands. There are hand sanitizer stations available upon entry prior to registration table.
 - If social distancing (6 ft. distance) cannot be maintained, attendees are required to wear a mask.
 - WEDA will provide a face covering mask for each attendee at registration. The face covering provided or your own may also be worn in the session.
- Increased hygiene rules apply. Everyone needs to wash or disinfect their hands often, especially after coughing or sneezing.
- Training sessions will observe social distancing. We will make every effort to retain 6 feet apart for our events, unless you are from same household. As a result, you may not be able to sit at a table at our trainings/conferences. You will also be asked to sit in the same location (chair) throughout the training session/conference. A place card will be given at registration for easy method of reserving or identification of their seat.
- If your seating area is in a shared space that does not allow for 6 ft. of social distancing, use of a mask is required.
- Hand sanitizer will be available at all WEDA training sessions and conferences.
- Although each venue will increase their cleaning measures, some extra actions are needed from all of us for our own safety. Cleaning materials will be available at designated “cleaning stations” throughout the training venue. Please clean your table space when you arrive and when you leave. You may also use the cleaning supplies to wipe down, as desired.
- Please remember that the social distancing rule also applies on coffee, lunch breaks and receptions. If it is not possible to maintain social distancing, please wear a mask in between bites and sips of your beverages.
- Due to the high touch nature of surfaces at breaks, you are encouraged to bring your own thermos, water bottle and insulated lunch carrier
- It is recommended to eat lunch at a social distance. We will make every attempt to provide space in hallways, your seat in the training session/conference and in the lunch area. Depending on the weather, consider exiting the building for lunch. Meals, appetizers and breaks will be plated.
- Only two people are allowed in an elevator at a time. Use of stairs are encouraged, but please remember to wash your hands after using handrails / doorknobs.